

# Risk assessment



CONTACT DETAILS	
Name of person submitting assessment: Alana McClelland	Position: Invest Investigators Specimen and Collection Manager
School/Branch/Faculty: Biological Sciences	Date of assessment: Term 1, 2022
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CONTEXT: Details of the activity	
<p>Participants in the Insect Investigators project will be monitoring and collecting insects on their school, or connected property. This will involve students under teacher supervision. It will include the initial Malaise trap set-up then weekly swapping of the collecting bottle. There are 50 schools participating in this activity across SA, QLD and WA. The project runs for 4 weeks in term 1, 2022.</p> <p>Project information and resources are constantly updated at <a href="#">Insect Investigators – Insect Investigators: A school-based citizen science project</a></p>	
CAUSES / SOURCE OF RISK: Contributing factors	
<p>All equipment and resources required for project participation are provided to each school. There is no cost to the participants other than a few hours of their time each week. As the project targets school children of different ages, it is the responsibility of the teachers to decide how much supervision the students require, depending on the students ages and class sizes. Extreme weather events may impact the project as they may damage the Malaise trap structure. Under no circumstances do we expect the schools to monitor, collect or try and dismantle the trap for its preservation if extreme and dangerous weather conditions present themselves. Student and teacher safety is paramount. When setting up the trap, exchanging the bottles and doing other insect collecting students will be outdoors, in nature in the height of summer and so must take care to use sun protection, protective footwear and be aware of potentially dangerous animals such as snakes and biting insects and spiders.</p>	
CONSEQUENCES:	
<p>Extreme weather events could cause damage to the equipment. Delays in postage are unfortunately likely, especially to/from remote area schools and have been accounted for as much as possible. As the equipment is being stored and used on school property we would hope that the risk of vandalism is extremely low and as collecting isn't being done on public property, then any extra attention from the public surrounding capturing and killing insects should be minimal. Personal injury could result from not following Insect Investigator and teacher guidelines in relation to sun and dangerous animal protection.</p>	
CURRENT CONTROLS: that is, controls that are in place now (not what you plan to do)	
<p>Detailed instructions, procedures and a large, experienced team running the project.</p>	
RISK RATING:	
<p>Using the <a href="#">University Risk Matrix</a>, assess the likelihood &amp; impact of something going wrong – i.e. failing to achieve your objective or target. Assessing the likelihood &amp; impact will give a risk rating [e.g. low, medium, high or extreme risk]. Likelihood: d Impact/consequence: 1 Document the risk rating: Low risk</p>	
IS FURTHER TREATMENT NEEDED?	
<p>If the systems, processes, procedures are not sufficient to prevent things going wrong - consider what more can be done that is reasonable &amp; practical, with consideration for financial or resource constraints. Further treatment is determined based on the strength of the current controls &amp; the risk rating. <b>If you don't think any further treatment is needed, please say why.</b> There is a very minor possibility that some schools may need to be visited if there is damage to the Malaise trap and they can't be posted back. This would add minor travel costs to the project. There is no other foreseeable treatments needed.</p>	
<p>For assistance with any of the above fields, refer to the <a href="#">Risk Management Framework</a> on the Legal &amp; Risk website (refer Part C of the Risk Management Framework – Methodology / Process).</p>	
<p>Please send this risk assessment, and a copy of any supporting documentation, to your School /Faculty for approval. If you want to log the risk in the University's risk register, please forward approved assessment to Risk Services <a href="mailto:anne.hill@adelaide.edu.au">anne.hill@adelaide.edu.au</a></p>	